

Position Description

Position Title	Registered Midwife
Position Number	30010196
Division	Clinical Operations
Department	Women's Ward and Birthing Suite
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Midwife Grade 2
Classification Code	YS2 – YS8
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

Registered midwives are a crucial element of our clinical team in Women's & Children's services and are responsible for providing sensitive, evidence based, family centred care.

As a registered midwife the applicant is expected to practise in a courteous manner independently and interdependently, assuming accountability for his/her own actions and the delegation of care to other clinicians.

Women's ward & birthing suite promotes a supportive learning environment where learning opportunities are available to ensure a high standard of care is maintained. Staff will be required to work in both the Women's ward and Birthing suite areas and to care for Maternity and gynaecological woman.

Responsibilities and Accountabilities

Key Responsibilities

- Provide safe, quality care in line with the Registered Nurse/ Registered Midwife standards for practice (Nursing and Midwifery Board of Australia), policies, protocols, guidelines and legislation
- To develop and maintain professional nursing/midwifery standards and practice
- Assist in the assessment, planning, delivery and evaluation of a safe and high standard of care in consultation with the healthcare team for all patients, clients, consumers and their carers/families
- Engage in effective communication so as to include the patient, carers/family and healthcare team in the immediate and ongoing health care.
- Ensure all patients, clients, consumers, carers/ families, visitors and other staff are treated with respect, dignity and courtesy
- Promote breast feeding and provide high quality evidence based care to optimise breastfeeding outcomes for families.
- Assess the need for and provide health education for women and their families/carers within the scope of practice of the individual clinician.
- Work within scope of practice, accepting accountability for own actions and seeking guidance from those more experienced when limited by own level of expertise
- Refer relevant, significant and important issues to educators/preceptors, clinical support nurses, senior staff or appropriate health care team members in a timely manner
- Act as a positive professional role model for nursing/midwifery at Bendigo Health
- Actively participate in and satisfactorily complete all specific education requirements of a registered midwife at Bendigo Health and identify continual learning needs through reflective practice.
- To be aware of Bendigo Health policies and practice in accordance with these
- Actively participate in the review of one's own performance development on an ongoing basis with the midwifery manager or their delegate identifying key areas for professional and personal growth.
- Employees are required to carry out lawful directions outlined above or delegated to them. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.
- Demonstrate a commitment to organisational change and quality improvement. Contribute to the implementation and achievement of activities identified in the clinical units annual Quality Plan.
- Demonstrate ability to operate PC based software packages confidently at the level required to fulfil the role.
- Demonstrate an understanding of the organisations Health Information Management system at the level required to fulfil the role.

- Maintain accurate and timely documentation.
- Maintain surrounds and equipment used within the role
- To be responsible for the reporting of malfunctioning equipment and/or facility to the appropriate Line Manager

Key Selection Criteria

Essential

1. Registered with the Nursing and Midwifery Board of Australia (Australian Health Professionals Regulation Agency) as a Registered Midwife.
2. Demonstrated knowledge of the Nursing and Midwifery Board of Australia, Standards for practice (nurses & midwives), Code of Ethics (nurses & midwives), Code of conduct (nurses & midwives).
3. Sound interpersonal and communication skills with a strong customer-focus especially with women and their families
4. Demonstrated ability to contribute to and practice collaboratively as part of a multidisciplinary team
5. Demonstrated evidence of commitment to ongoing education & professional development.

Desirable

6. Well-developed written, verbal and electronic communication and interpersonal skills.
7. Demonstrated evidence of a commitment to the profession of midwifery in a regional setting.
8. Awareness of current issues, trends and research in Midwifery.
9. Strong computer literacy and embracing of health technologies and informatics.
10. Ability and willingness to learn and operate in an environment of change with a personal approach which demonstrates values such as caring, passionate and trustworthy.
11. Understanding of what it means to provide safe and respectful midwifery care in a multidisciplinary environment.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.

- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.