

Position Description

Position Title	Multiple Sclerosis and Neuro Immunology Nurse
Position Number	30013262
Division	Clinical Operations
Department	Medical Services
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Clinical Nurse Consultant
Classification Code	ZF4 – ZJ4
Reports to	Medical Services Director of Nursing
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every

The Position

Provide specialist nursing care, education, and coordination for patients with multiple sclerosis (MS) and other autoimmune neurological diseases, for example myasthenia gravis and chronic inflammatory demyelinating polyneuropathy. Specifically, caring for patients receiving disease-modifying therapies (DMTs), with a strong focus on immunotherapy initiation, adherence, and long-term safety monitoring. The role supports patients across the treatment journey, promotes informed decision-making, and contributes to research and multidisciplinary care.

Responsibilities and Accountabilities

Patient Care & Education

- Provide education, counselling, and support to patients with a new diagnosis of MS
- Enable informed decision-making regarding commencing immunotherapy and promote treatment adherence.
- Monitor patients in line with therapy-specific vigilance protocols.
- Support management of treatment side effects, symptoms, and relapses.

Treatment Coordination & Monitoring

- To be the first point of contact for Bendigo Health outpatients with MS and neuro-immunological disorders receiving immunosuppressive or immunomodulatory treatments.
- Screen and prepare patients using established protocols and checklists.
- Coordinate initiation and ongoing management of oral and infusional therapies for MS, including natalizumab, anti-CD 20 therapies, cladribine and alemtuzumab).
- Coordinate treatment logistics, especially for patients from rural and remote locations.
- Deliver and oversee long-term safety monitoring programs (e.g., JC virus surveillance for natalizumab)
- Identify and address barriers to compliance with monitoring requirements.
- Ensure completion of required investigations (e.g., blood/urine tests, MRIs, vaccinations).
- Maintain accurate patient records
- Enrolling patients and maintaining safety and monitoring registers, e.g. MSBase, JCV Stratify, Blood Watch for Lemtrada
- Monitor alerts, respond to issues, and report adverse events. Liaise with neurology, Day Infusion Centre, GPs, pharmacy, ambulatory care, and other services.

Multidisciplinary Collaboration & Clinics

- Attend Multiple sclerosis and Neuro-Immunology and nurse-led clinics.
- Participate in multidisciplinary meetings and clinical discussions.
- Build strong internal and external stakeholder relationships.

Research & Quality Improvement

- Participate in clinical research and trials, including patient enrolment and data collection for research purposes
- Contribute to data collection, documentation, and reporting.
- Engage in continuous quality improvement initiatives.

Key Selection Criteria

Essential

1. Registered Division 1 Nurse with AHPRA.
2. Experience in patient education, counselling, and chronic disease management.
3. Strong organisational, communication, and decision-making skills.
4. Ability to build collaborative professional relationships.
5. Commitment to person-centred care and patient empowerment.
6. Interest or experience in clinical research.
7. Proficient in clinical documentation and IT systems.
8. Demonstrated initiative, autonomy, and accountability.

Desirable

9. Postgraduate qualification in neurology or experience in neurology/MS nursing and immunotherapies.
10. Experience in clinical trials or research or familiarity with clinical systems (e.g., Cerner).
11. Understanding of research governance and ethics.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.