

Position Description

Position Title	Sonographer
Position Number	30013318
Division	Community and Continuing Care
Department	BreastScreen
Enterprise Agreement	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026
Classification Description	Sonographer G3 Y1 – Y4
Classification Code	SO57 -SO60
Reports to	Program Manager BreastScreen
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • Current Australian Sonographers Accreditation Registration • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

The BreastScreen Sonographer will demonstrate extensive knowledge, experience and competence in breast ultrasound.

They will work as part of a multidisciplinary team, performing examinations to a consistently high standard using a patient focused approach. They will be a mentor to under-graduate students and to other imaging staff.

A suitably credentialled sonographer may also perform mammographic imaging during assessment clinic to assist with workflow.

Responsibilities and Accountabilities

Key Responsibilities

- Ensure all examinations are performed efficiently with timing governed by clinical and patient need.
- Ensure all examinations are presented for reporting with minimum delay and with accurate recording of associated details.
- Support nursing and medical staff in ultrasound guided procedures.
- Supervise and support staff undergoing post graduate training and undergraduates during their clinical placements.
- Provide constructive feedback to junior staff with regard to image technique, quality and patient care.
- Perform clerical and nursing duties as required to complete their imaging duties.
- Collaborate with all multidisciplinary team members for the desired outcomes for patients.
- Recognise and report adverse events.
- Conduct yourself in a manner that will not endanger yourself or others.
- Ensure the work environment is safe and report any need for maintenance work.
- Report any unsafe work practices, hazards, near miss incidents and accidents.
- Contribute to safety awareness and promotion by contributing ideas and suggestions.

Key Selection Criteria

Essential

1. Demonstrated high level experience and skills in breast ultrasound.
2. Current ASAR Registration.
3. Ability to work as part of a team, as well as independently.
4. A positive, polite and professional approach when dealing with clients and colleagues.

Desirable

5. Experience in the BreastScreen Australia program.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.