

Position Description

Position Title	Respiratory Scientist
Position Number	30025477
Division	Clinical Operations
Department	Specialists Clinics
Enterprise Agreement	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022-2026
Classification Description	Respiratory Scientist Grade 1
Classification Code	RX1 – RX7
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

Bendigo Hospital is a regional centre providing both inpatient and outpatient specialist respiratory services for the Loddon Mallee Region. This position is integral to the continuing development of the Lung Function Laboratory and its services, which is currently in the process of working towards TSANZ Accreditation.

The position incorporates both clinical and managerial responsibilities, including the efficient and accurate performance of routine and complex respiratory function tests, stock maintenance and billing, lung function reporting, and staff training and education. You will ensure that all testing meets accreditation standards, and that quality assurance and calibration processes are comprehensively completed.

This role requires someone who is resourceful, flexible, enjoys teamwork and has the ability to take the initiative. You will have excellent communication skills and high standards of clinical practice.

Responsibilities and Accountabilities

Key Responsibilities

- Ensure the safety and care of patients, staff and visitors
- Responsible for the performance of both routine and complex lung function tests including the preparation and cleaning of equipment, quality control, instruction of patients and assessment of test validity in the lung function laboratory.
- Prepare patient reports and records including calculating, processing and documenting test data.
- To have a flexible approach and be prepared to develop new skills necessary for the smooth running of the Lung Function Laboratory.
- Trouble shooting for testing procedures, instrumentation and computer software and hardware.
- Reviewing and triaging referrals and discussing requested tests and reason for referral with the referring doctor
- Participate in the maintenance and quality assurance of equipment and procedures
- Attend organisational, scientific and clinical departmental meetings as appropriate.
- Participation in projects under the direction of the Senior Scientist and the Respiratory Unit Head.

Key Selection Criteria

Essential

1. Bachelor of Science or equivalent incorporating a human anatomy component preferred.
2. Highly motivated and a quick learner
3. Ability to pay attention to detail
4. Ability to meet deadlines and schedules as required
5. Ability to work as part of a team and independently within an environment of change
6. Excellent interpersonal and communication skills within all levels of the organisation
7. Able to quickly establish rapport with patients performing tests of maximum effort

8. A strong commitment to high quality care

Desirable

9. Previous experience in a lung function laboratory or related field

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.