

# Position Description

Position Title	Perianaesthesia Nurse
Position Number	30025530
Division	Clinical Operations
Department	Surgical Services
Enterprise Agreement	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024 - 2028
Classification Description	Registered Nurse Grade 2
Classification Code	YP3 – YP9
Reports to	Nurse Unit Manager Anaesthetics and Recovery
Management Level	Non Management
Staff Capability Statement	Please click here for a link to <a href="#">staff capabilities statement</a>

## Bendigo Health

With more than 4,500 staff and volunteers and covering an area a quarter of the size of Victoria, Bendigo Health, is an expanding regional health service offering the advantages of city life combined with the beauty and freedom that comes from living in a regional area.

Bendigo Health is a 700 bed service that treats more than 45,000 inpatients, triages more than 65,000 emergency attendees and welcomes more than 1,600 new born babies in a year. In addition more than 15,000 operations are performed in our operating theatres and more than 100,000 occasions of services are provided in our clinics to outpatients.

The organisation provides services in emergency, maternity, women's health, medical imaging, pathology, rehabilitation, community services, residential aged care, psychiatric care, community dental, hospice/palliative care, cardiology, cancer services and renal dialysis to the people of the Loddon Mallee region.

With our main campus based in Bendigo, our services extend throughout the Loddon Mallee with sites in areas such as Mildura, Echuca, Swan Hill, Kyneton and Castlemaine.

Demand on services is increasing rapidly with Bendigo being one of Victoria's fastest growing regional cities.

## Our Vision

Excellent Care. Every Person. Every Time.

## Our Values

CARING – We care for our community

PASSIONATE – We are passionate about doing our best

TRUSTWORTHY - We are open, honest and respectful

All staff at Bendigo Health should have, or aspire to the personal qualities, knowledge and skills as described in the Bendigo Health Staff Capabilities Statement. Refer to link at top of page.

## **The Clinical Operations Division**

The Clinical Operations Division encompasses acute and mental health services. We provide a wide range of general medical, surgical and speciality services including; Oncology, Cardiology, Renal, Emergency, Women's and Children's, Critical Care, Specialist Clinics and Mental Health Services.

Within a state-of-the-art hospital, the team provides high-quality services using the latest technologies. Our eleven operating theatres (including two endoscopy rooms), critical care, emergency and women's wards all have access to critical services lifts that link to the helipad allowing rapid transfer of patients both in and out of the health service.

The Mental Health Service provides psychiatric care and treatment across a large catchment area in Victoria stretching from Swan Hill in the north of the state to Gisborne in the south. Family sensitive practice is central to our models of mental health care and best practice ensures the identification, inclusion and support of families, carers and children.

## **The Anaesthetics and Recovery Team**

The team is part of Bendigo Health's Surgical Services Department.

The Interventional Suite at Bendigo Health consists of: 11 main operating theatres, 3 procedure rooms, Sterilising Department, Stage 1, 2 and 3 recovery room areas and Day of Surgery Admissions. More than 12,000 elective and emergency surgical procedures are completed every year. Interventional suite staff are required to adapt quickly to emergency situations which can take place at any time during a 24 hour period, seven days a week. Emergencies can include critically ill, obstetrics' and trauma patients.

The Anaesthesia Team provides anaesthetic services for more than 12,000 operative procedures per year, 24 hours a day, seven days a week. The service encompasses intra operative anaesthesia, pre-anaesthetic assessment, acute pain management, anaesthesia outside the operating suite and teaching and education throughout the hospital.

The team are committed to evidence based best practice, continuous quality improvement, research and teaching. Bendigo Health is associated with the recognised training programme for medical practitioners who wish to become Fellows of the Australian and New Zealand College of Anaesthetists (FANZCA). Registrars rotate from major teaching hospitals in Melbourne.

## **The Position**

All staff at Bendigo Health should have, or aspire to the personal qualities, knowledge and skills as described in the Bendigo Health Staff Capabilities Statement. Refer to link at top of page.

The Peri Anaesthesia nurse role is an integral part of perioperative nursing practice. The Peri anaesthesia nurse provides care for patients preoperatively, during and immediately following an anaesthetic (general anaesthesia, sedation or regional anaesthesia), surgery or any procedure that has the potential to produce life-threatening complications.

# Responsibilities and Accountabilities

## Key Responsibilities

- Collaborate closely with the anaesthetic and surgical teams to provide safe, customer focussed patient care throughout the pre, peri and post-anaesthetic patient journey through Bendigo Health consistent with the staff member's level on the Novice to Expert Trajectory.
- Promote patient flow through Bendigo Health, in particular the Interventional Suite, through thorough and efficient patient assessment, critical analysis of clinical data, problem solving and the institution of relevant intervention.
- Build relationships with patients/ residents and their families in order to collaborate and provide effective and safe patient care that is respectful towards individual values, customs and spiritual beliefs.
- Work as a collaborative team member to ensure the efficient, effective and safe operation of the Anaesthetic & Recovery Department.
- Practice in accordance with the Australian Nursing & Midwifery Council (ANMC) Code of Conduct, Australian and New Zealand College of Anaesthetists (ANZCA) guidelines, Australian College of Perioperative Nurses (ACORN) guidelines, Australian College of Perianaesthesia Nurses (ACPAN) guidelines, National Safety and Quality Health Service (NSQHS) Standards and all other relevant professional standards.
- Maintain excellent written and electronic documentation of all patient care.
- Maintain accountability for checking of clinical equipment and ensuring its safe operation and cleanliness prior to use.
- Practice safe handling and administration of medications.
- Promote practices which comply with the policies and procedures of Bendigo Health and actively participate in the development and maintenance of relevant policies and procedures to ensure best practice.
- Participate in team/departmental and organisational meetings and service development as required.
- Provide leadership and direction and act as a positive role model providing mentorship and preceptorship to less experienced nurses, including undergraduate nursing students.
- Demonstrate a commitment to ongoing professional development; participate in relevant professional development programs and complete all mandatory training requirements.

## Generic Responsibilities

**Code of Conduct** - The Victorian Government's Code of Conduct is binding on all Bendigo Health staff. Contravention of a provision in the code may constitute misconduct and/or regarded as a breach of the employee's employment agreement and will be dealt with under the organisations Counselling and Disciplinary Action Policy.

**Compliance with policies and procedures** - All Bendigo Health's policies and procedures are set out in its clinical and managerial policy manuals located on the intranet under PROMPT and in hard copy. All staff must ensure they comply with policies, procedures and standard ways of work practices when carrying out their work. Any breach in compliance may result in disciplinary action.

**Occupational Health and Safety** - Every staff member has the responsibility to take reasonable care of their own health and safety and the safety of others, to cooperate with Bendigo Health's OH&S policies and to

participate in appropriate safety education and evaluation activities. All staff are expected to participate in reporting any health, safety and wellbeing issues. Any breach in compliance may result in disciplinary action.

**Infection Control** - Every staff member has the responsibility to minimise incidents of infection/ cross infection of residents, staff, visitors and the general public. All staff must adhere to the policies and procedures as set out in Bendigo Health's infection control manuals. Any breach in compliance may result in disciplinary action.

**Confidentiality** - All information concerning Bendigo Health, its patients, clients, residents and staff should remain strictly confidential. Any unauthorised disclosure of such information may result in disciplinary action.

**Quality Improvement** - Bendigo Health is dedicated to improving the quality and safety of health services by providing care within the following domains of quality: Consumer Participation, Clinical Effectiveness, Effective Workforce and Risk Management. As a result, we apply the concept of the quality cycle for all our quality activities, initiatives and projects thereby ensuring the best possible care and treatment results are achieved. The underlying principle of the cycle is that an activity is not complete until evaluation shows that it has been effective and reached the desired outcome. As a Bendigo Health employee you have a responsibility to participate in and commit to ongoing quality improvement activities using the framework of the NSQHSS (National Safety and Quality Health Service Standards).

**Diversity** – Each person has a right to high-quality health care and opportunities regardless of diversity factors, which might include aspects such as cultural, ethnic, linguistic, religious background, gender, sexual orientation, age and socio-economic status. Every staff member has a responsibility to recognise and respect diversity. Inclusiveness improves our service to our community and promotes engagement amongst staff.

Employees are required to carry out lawful directions outlined above or delegated to them. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

## Key Selection Criteria

### Essential

1. Current registration as a Registered Nurse with AHPRA (Australian Health Practitioner Regulation Agency)
2. Recent clinical experience in Anaesthetic and/or Recovery nursing with demonstrated clinical knowledge and skills relevant to these areas.
3. Demonstrated excellent communication skills with a strong focus on patient centred care.
4. Demonstrated ability to work independently and collaboratively as part of a multidisciplinary team.
5. Ability to approach difficult tasks and sudden changes appropriately.

### Desirable

6. Post graduate qualification in perioperative, perianaesthesia nursing, critical care or high dependency equivalent.

## Mandatory Requirements

**National Police Record Check** A current and satisfactory National Police Record Check must be completed by all new staff prior to commencement at Bendigo Health.

**Immunisation** As a health provider dedicated to providing quality patient care, we all need to be aware of the critical importance of infection control. Each staff member has a responsibility to comply with Bendigo Health's Staff Immunisation Policy and various infection control policy and procedures. All staff are required to provide evidence of vaccinations prior to commencement at Bendigo Health

**Working with Children Check** Bendigo Health has a responsibility to provide a child safe environment. This position is a defined "child-related role" at Bendigo Health. As such you must maintain a valid working with children check. In addition you will be required to assist Bendigo Health in providing a child safe environment by participating in any training or reporting required to ensure the protection of children in our care.

**Registration with Professional Regulatory Body or relevant Professional** For example, AHPRA, AHRI, RACS etc. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

**Drivers Licence** A current Victorian driver's licence is required for this position.

*All Bendigo Health sites, workplaces and vehicles are smoke free.*

*This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.*