

Position Description

Position Title	Enrolled Nurse Med Endorsed – Residential Pool
Position Number	30026548
Division	People and Culture
Department	Clinical Workforce
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Enrolled Nurse L2 Y1 Diploma - L2 Y5 Diploma 5R
Classification Code	IB68 - IB72
Reports to	Manager Workforce Resourcing & Nurse Unit Manager/s
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • National Disability Insurance Scheme (NDIS) Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

The Clinical Workforce - Residential Pool Nurses work across seven Residential Services facilities and offers a unique opportunity to gain valuable skills and knowledge across all of our facilities at one of the largest regional health services.

- Golden Oaks Nursing Home
- Carshalton House
- Joan Pinder Nursing Home
- Stella Anderson Nursing Home
- Simpkin House
- Specialised Dementia Care Program (SDCP)
- Marjory Phillips Respite

Responsibilities and Accountabilities

Key Responsibilities

- To assist in the planning, delivery and evaluation of a high standard of nursing care in consultation with the health care team, patient/resident and carers.
- To provide safe customer-focussed patient care in an interdisciplinary environment.
- To meet the required [Aged Care Quality Standards](#) to ensure best practice for our residents
- To maintain and develop professional nursing standards and practice ensuring that annual competencies are met and continual learning needs are identified.
- To provide effective communication so as to include the patient/resident, carers and the interdisciplinary team in the immediate and ongoing health care
- To assess the need for and provide health education for patients/residents and their carers.
- To refer relevant and important issues to the Senior Nurse or other health care team members.
- To provide leadership and direction and act as a positive role model, providing mentorship / preceptor ship to less experienced nurses, including graduate nurses and under-graduate nursing students
- To work in your assigned unit or within your stream as the need arises and in accordance with your clinical competencies.
- To be responsible for the checking of clinical equipment ensuring its safe operation and cleanliness prior to use.

Key Selection Criteria

Essential

1. Current registration as an Enrolled Endorsed Nurse with the Nursing and Midwifery Board of Australia through the regulatory body, Australian Health Practitioner Regulation Agency (APHRA)
2. Demonstrated clinical knowledge and skills relevant to aged care.

3. Demonstrated organisational skills.
4. Demonstrated written and computer skills at the level to fulfil role.
5. Demonstrated evidence of commitment to ongoing education and professional development
6. Demonstrated ability to contribute to and practice collaboratively as part of a multidisciplinary team.
7. Demonstrated ability to communicate effectively with residents, visitors and staff at all levels within the organisation.
8. Ability to operate in an environment of change.
9. A personal approach which is positive, enthusiastic, friendly and helpful.

Desirable

10. Sound appreciation of key concepts of quality improvement activities using the framework of the NSQHS (National Safety and Quality Health Service) Standards.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.