

Position Description

Position Title	Cardiac Technologist
Position Number	30100500
Division	Clinical Operations
Department	Ambulatory and Critical Care / Cardiology
Enterprise Agreement	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026
Classification Description	Cardiac Tech Grade 1 - 4
Classification Code	BA2 – AF47
Reports to	Cardiology Business Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	National Police Record Check Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

Bendigo Health is a world class facility and a major regional public teaching hospital. The Cardiology Service at Bendigo Health provides a range of diagnostic testing, consultative appointments and interventional procedures supporting both inpatient and outpatient referrals. Our services include cardiac rhythm device management, echocardiography, cardiac monitoring, stress testing and a range of specialist Cardiology clinics that includes General Cardiology, Rapid Access, Pacing, Arrhythmia, and Structural heart clinics. The department is well equipped to support the cardiac needs of our community.

We are seeking enthusiastic and dedicated individuals for employment as Cardiac Technologists at Bendigo Health's Cardiology Department. Opportunities available depend on the applicants experience from entry level Grade 1 up to Grade 4.

As a Cardiac Technologist, you will be part of a dynamic and highly performing team providing the highest quality of care to our patients. You will work in a supportive environment which values and fosters professional development. On the job training will be provided in a structured, supportive and collaborative environment.

Responsibilities and Accountabilities

Grade 1 clinical work encompasses a range of Cardiac Diagnostics activities including;

- Performing ECG's
- Fitting ambulatory ECG and BP monitors
- Assessment of the subsequent data
- Assisting with stress testing

More experienced candidates would be performing the roles listed above, as well as training to:

- Facilitate Cardiac Rhythm Device Management for patients with implanted Cardiac devices
 - Assist with running face to face Pacing Clinics
 - Remote monitoring
 - Inpatient, ED & MRI pacing checks and device interrogation
 - Liaise with device companies, Cardiologists and the pacing team to trouble shoot/escalate care
- Potential opportunities to support Cardiac Device implantation in the Catheter Laboratory setting and playing a key role in electrophysiology studies.
- Participate in training and education of less experienced staff

All positions require the successful applicant to be able to:

- A commitment to a high standard of patient care
- Work within multidisciplinary teams and independently
- Participate in team/departmental meetings and other organisational meetings as required
- A commitment to maintain and update own professional development portfolio to demonstrate an ongoing commitment to learning and best practice
- Demonstrate willingness to learn and take on training and education opportunities as they arise
- Escalate issues to the team leader or Business Manager as appropriate
- Other duties as directed

Employees are required to carry out lawful directions outlined above or delegated to them. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

Key Selection Criteria

1. Bachelor Degree in Science, Nursing or equivalent
2. Basic ECG interpretation
3. IV Cannulation certificate desirable or must be willing to work towards this
4. High level skills and experience in pacemaker programming desirable
5. Previous experience in other areas of cardiac technology desirable
6. Excellent interpersonal and communication skills within all levels of the organisation
7. Strong commitment to customer service
8. Ability to operate in an environment of change
9. Ability to work as part of a team as well as independently
10. Ability to meet schedules as required

Due to the scope of positions from Grade 1 through to Grade 4 we encourage all qualified applicants to apply even if they do not have the desirable experience in the field. We will provide comprehensive training for the right applicant.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free. This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time