

Position Description

Position Title	Registered Midwife - Birthing Education
Position Number	30028629
Division	Clinical Operations
Department	Womens Health Clinics
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Registered Nurse G3B
Classification Code	YU11
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The Child Birth and Early Parenting Educator (CBPE) role is responsible for coordinating childbirth & early parenting education for families attending Bendigo Health for the birth of their baby. Education provided needs to be delivered in a variety of formats to meet the needs of the diverse range of families accessing the

service. This includes facilitating groups in a class format, one on one sessions, and through various forms of written, verbal and electronic platforms. The role requires close liaison with other relevant stakeholders.

Responsibilities and Accountabilities

Key Responsibilities

- Ensure standards of care are developed and maintained through continuous quality improvements.
- Coordinate the development and review of clinical policies relevant to the service.
- Provide clinical leadership and a point of liaison with other services.
- Develop processes and systems that improve service integration and patient outcomes.
- Ensure that clinical and educational activities within the service reflect current issues, trends and research.
- Ensure statistical and monthly reports are generated for the service.
- Benchmark with rural and metropolitan facilities to improve clinical standards.

Key Selection Criteria

Essential

1. Current registration as a midwife with AHPRA (Australian Health Practitioner Regulation Agency)
2. Supportive of productive working relationships and respect of individual differences and diversity
3. The demonstration of good time management skills and the ability to work independently when required
4. Demonstrated sound level of midwifery and nursing skills.

Desirable

5. Demonstrated organisational skills and problem-solving skills
6. Demonstrated ability to contribute to and practice collaboratively as part of a multidisciplinary team.
7. Demonstrated ability to communicate effectively with patients, visitors and staff at all levels within the organisation
8. Commitment to flexibility and innovation in practice including an evidence-based approach to care
9. Demonstrated evidence of commitment to ongoing education and professional development

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.

- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.