

Position Description

Position Title	Cancer Nurse Coordinator
Position Number	30009467
Division	Clinical Operations
Department	Cancer Centre
Enterprise Agreement	Health And Allied Services, Managers and Administrative Workers (Victorian Pub Sector)(Single Interest)EnterpriseAgreement 2021-2025
Classification Description	Registered Nurse G4A
Classification Code	YW17
Reports to	Nurse Unit Manager, Cancer Centre
Management Level	Tier 3 - Business Manager
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none">• National Police Record Check• Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The role of the Prostate Cancer Specialist Nurse (PCSN) is to provide specialised evidence-based care and support for men with prostate cancer, and their families, including targeted education; expert assistance navigating the health care system; symptom and side-effect assessment and management; and long-term

survivorship care, with a strong focus on personal agency, health promotion and wellbeing. The PCSN is a primary point of contact for men and their families.

The PCSN is an advanced practice nursing role that incorporates high level clinical service, care coordination, navigation support, clinical leadership, research, education and management to optimise patient outcomes. The PCSN will be actively engaged with patients at any point from diagnosis, through treatment decision making, and for aftercare following treatment(s). The PCSN should be available on an 'as needs' basis during acute treatment periods, with on-treatment care provided by nursing staff funded by local health services to deliver this as standard of care. The role will work closely with urologists, surgeons, medical oncologists, radiation oncologists, nursing, allied health, including continence and sexual health support, and the Urology/ Prostate cancer multidisciplinary team (MDT) to provide care aligned with the Prostate Cancer Optimal Care Pathway (OCP).

The PCSN must undertake the PCFA Prostate Cancer Nursing Course, and specialist health professional training in the delivery of psychosocial care for men with prostate cancer. PCSNs are required to demonstrate the specialist skills, knowledge and capabilities outlined in the PCFA Prostate Cancer Nursing Practice and Capability Framework.

The PCSN position is 0.8 FTE, for a maximum fixed term contract of 36 months. The PCSN will be based within the Cancer Centre, providing a service four days per week 8.30 – 5pm. Operationally, the role will report to the Nurse Unit Manager and to the Prostate Cancer Foundation of Australia (PCFA) nursing manager.

Key Responsibilities

Care Coordination

Provision and co-ordination of care includes the assessment, planning, implementation, and evaluation of care for men affected by prostate cancer across the survivorship continuum. The PCSN plays a vital role in supporting men and their families at diagnosis, actively following up to provide ongoing survivorship assessment and care.

- Participates in health promotion and advocacy activities that increase knowledge and awareness of prostate cancer.
- Effectively provides safe and effective management of prostate cancer and ensures access to a range of services and tailored survivorship interventions to meet the multiple healthcare needs of those affected.
- Identifies, validates and prioritises potential and actual survivorship needs, supporting the planning and coordination of care across the survivorship continuum.
- Provides comprehensive and tailored information and education in a co-ordinated manner to achieve optimal health outcomes, reduce distress and promote personal agency.

Collaborative and Therapeutic Practice

Men from regional and rural areas are particularly disadvantaged, as they often have to travel significant distances to access healthcare. A key focus of PCSNs is the facilitation of collaborative and therapeutic

relationships with men, partners and their families impacted by prostate cancer, as well as other healthcare professionals.

- Develops therapeutic relationships with those affected by prostate cancer to anticipate and meet care needs across the survivorship continuum.
- Facilitates collaborative relationships between those affected by prostate cancer and the healthcare team.
- Participates as a core member of the multi-disciplinary team in the care and treatment of those affected by prostate cancer.

Professional Practice

The PCSN is responsible for building and maintaining competency within the PCSN role and for establishing a personal professional development plan in collaboration with their line manager and in alignment with registration requirements.

- Demonstrates understanding of both national and global influences on prostate cancer and how these impact on service delivery at both a patient and organisational policy level.
- Uses appropriate mechanisms for monitoring own performance and competence.
- Practices in accordance with legislative, professional and ethical standards.

Critical thinking and Analysis

Critical thinking and analysis require evidenced-based strategies and the use of reflective practice to provide optimal care to men impacted by prostate cancer, as well as their partners and significant others.

- Contributes to quality improvement activities and research aimed at improving outcomes for those affected by prostate cancer.
- Embraces continuing professional development to ensure practice aligns with the best available evidence and emerging developments in prostate cancer care.
- Provides mentorship and peer support to nursing colleagues and others involved in cancer care.

Key Selection Criteria

Essential minimum requirements

1. (a) Registered Nurse with at least five years post registration experience, ideally in prostate cancer, urology or oncology nursing.
(b) Post graduate qualification in oncology/urology nursing or equivalent or be willing to work towards
2. Demonstrated relevant advanced level of skill in cancer or urological nursing
3. Demonstrated effective communication and interpersonal skills in a multidisciplinary context
4. Ability to work effectively as a team member

5. Proven leadership qualities
6. Demonstrated analytical and problem-solving skills
7. Evidence of participation in and commitment to quality improvement processes and best practice principles
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Desirable requirements

9. Patient teaching experience
10. Competence in the use of relevant information technology

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.