Position Description

Position Title	Consultant General Practitioner – Women's Health
Position Number	30100124
Division	Clinical Operations
Department	Obstetrics and Gynaecology
Enterprise Agreement	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022-2026
Classification Description	Medical Specialist Year 1-9
Classification Code	HN16 – HN59
Reports to	Clinical Unit Head – O&G
Management Level	Choose Tier
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • Working with Children Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: Bendigo Health Website - About Bendigo Health

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

This role is as a Specialist General Practitioner working within the Obstetrics and Gynaecology Department delivering a high standard of Women's Health care to the Bendigo and surrounds community.

The position will be primarily working within the outpatient clinics, providing specialist women's health care to the community with the support of the Specialist Obstetricians and Gynaecologists. They will work within

a multidisciplinary team providing work up and management of various gynaecological conditions, and referring back to their usual General Practitioner or on to the Gynaecology Clinic as required.

Responsibilities and Accountabilities

Key Responsibilities

Provide clinical service in Obstetrics and Gynaecology at Bendigo Health in ensuring:

- The adoption of evidence-based approaches to Gynaecological care
- Craft Group participation in Quality and Safety initiatives and activities;
- Participation in regular minuted Obstetrics and Gynaecology Audit meetings for the Craft Group; and
- Participation in regular minuted Morbidity and Mortality Reviews as required.
- Contribute to leadership within the Craft Group in achieving compliance with Department of Health Policies and Key Performance Indicators pertaining to public health services in Victoria specifically Obstetrics and Gynaecology Services
- To participate in organisational committees as appropriate
- To participate in annual Performance Reviews

Key Selection Criteria

Essential

1. Fellowship of the Royal Australian College of General Practitioners (FRACGP) or Fellowship of the Australian College of Rural and Remote Medicine (ACRRM), with Rural Generalist qualifications.
2. Hold additional qualifications in Obstetrics and Gynaecology, such as RANZCOG Diploma, Advanced Diploma or equivalent
3. To be a practising General Practitioner credentialed to practice with Bendigo Health.
4. Demonstrated clinical ability commensurate with that expected of a specialist general practitioner with additional training in Women's Health
5. Thorough understanding of the relevant legislation pertaining to Medical Officers.
6. Evidence of ongoing professional development to continually update personal medical knowledge and skills.
7. A good understanding of the Victorian Public Health System; in particular the clinical and quality requirements for care delivery.

8. Demonstrated experience and knowledge of clinical governance and the underpinning framework for safety and quality in health care.
9. Ability to interact and communicate with a diverse range of people at all levels.
10. Ability to give excellent customer service to both internal and external customers.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.