

Position Description

Position Title	Enrolled Nurse Med Endorsed
Position Number	30010719
Division	Community and Public Health Services
Department	Specialised Dementia Care Program
Enterprise Agreement	Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Enrolled Nurse Level 2 Diploma Year 1 to 5
Classification Code	IB68 – IB72
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • National Disability Insurance Scheme (NDIS) Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The residential services team provide high quality of care in all our residential care facilities. Our homes accommodate and care for some of the most vulnerable older people in our community. The team strives for service excellence through innovation and constantly monitoring our care standards and seeking to do things better.

Responsibilities and Accountabilities

This role works with the SDCP team to deliver person centred care services in the Specialist Dementia Care Program (SDCP) funded by the Australian Government Department of Health and Aged Care. The SDCP Unit offers temporary care with a goal to stabilise and reduce a person's behavioural symptoms with a supported transition into a less intensive care setting.

Key Responsibilities

- To practice within the Nursing and Midwifery Board of Australia NMBA competency standards for enrolled nurses.
- To work within the SDCP
- Support and promote safe, recreational, person-centred, psychosocial, goal-orientated care, supporting residents to promote rehabilitation and build on their capabilities in an interdisciplinary environment with the aim of transitioning out of the SDCP following stabilisation.
- Report client changes in health and functional status or changes in care interventions to the Nurse Unit Manager, Associate Nurse Manager, Registered Nurse (or senior person in charge) client and carer and interdisciplinary team to ensure immediate and ongoing care/health interventions
- To participate in team/departmental meetings (Clinical Review Team CRT and Clinical Advisory Committee CAC as directed), other organisational meetings and organisational development as required
- To provide and promote effective communication that includes the resident, carers and inter - disciplinary team within and external to Bendigo Health.
- The development of the SDCP business plan will be the responsibility of the NUM and relevant Director, and not the EN. The EN will form part of the team to work within the SDCP framework and guidelines.
- To promote best practice care interventions that will lead to positive health outcomes.
- To be a positive role model to less experienced Nurses and Health Care Worker staff/students
- To access and operate basic health care computer applications
- To participate in staff development and training as required under the National Dementia Education and Training Standards Framework for SDCP staff (in addition to mandatory training).
- To maintain a practical working knowledge of Aged Care legislation inclusive of the Aged Care Quality Standards

Key Selection Criteria

Essential

1. Current registration as an Enrolled Nurse with the Nursing and Midwifery Board of Australia through the regulatory body, Australian Health Practitioner Regulation Agency (APHRA)
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3. Demonstrated ongoing commitment to professional development
4. Ability to work collaboratively within a team environment
5. Demonstrated clinical knowledge and skills relevant to aged care
6. Demonstrated commitment to ongoing professional development

7. Demonstrated clinical knowledge and skills relevant to the Unit speciality, including knowledge of the Nursing and Midwifery Board of Australia NMBA competency standards for enrolled nurses
8. Sound interpersonal and communication skills with a strong customer-focus
9. Ability to operate effectively in an environment of change and to work as a team member of a multi/inter-disciplinary team as well as independently

Desirable

1. Previous experience providing a recreational, person-centred, psychosocial, goal-orientated care, supporting residents to promote rehabilitation and build on their capabilities.
2. Sound understanding of Food Safety or current Food Safety certificate

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.