

# Position Description

Position Title	2026 Intensive Care Registrar
Position Number	
Division	Clinical Operations
Department	Ambulatory and Critical Care
Team	Intensive Care Unit
Enterprise Agreement	Doctors In Training (Victorian Public Health Sector) (AMA VICTORIA/ASMOF) (Single Interest Employers) Enterprise Agreement 2022-2026
Classification Description	Registrar Year 1 - Registrar Year 6
Classification Code	HM25 – HM30; Relevant to year of experience
Reports to	Professional: Clinical Unit Head Operational: Medical Workforce Unit
Management Level	Non Management
Staff Capability Statement	Please click here for a link to <a href="#">staff capabilities statement</a>

## Bendigo Health

With more than 4,500 staff and volunteers covering an area a quarter of the size of Victoria, Bendigo Health, is an expanding regional health service offering the advantages of city life combined with the beauty and freedom that comes from living in a regional area.

Bendigo Health is a 700 bed service that treats more than 45,000 inpatients, triages more than 65,000 emergency attendees and welcomes more than 1,600 new born babies in a year. In addition, more than 15,000 operations are performed in our operating theatres and more than 100,000 occasions of services are provided in our clinics to outpatients.

The organisation provides services in emergency, maternity, women’s health, medical imaging, pathology, rehabilitation, community services, residential aged care, psychiatric care, community dental, hospice/palliative care, cardiology, cancer services and renal dialysis to the people of the Loddon Mallee region.

With our main campus based in Bendigo, our services extend throughout the Loddon Mallee with sites in areas such as Mildura, Echuca, Swan Hill, Kyneton and Castlemaine.

Demand on services is increasing rapidly with Bendigo being one of Victoria’s fastest growing regional cities.

## Our Vision

Excellent Care. Every Person. Every Time.

## Our Values

CARING – We care for our community

PASSIONATE – We are passionate about doing our best

TRUSTWORTHY - We are open, honest and respectful

All staff at Bendigo Health should have, or aspire to the personal qualities, knowledge and skills as described in the Bendigo Health Staff Capabilities Statement. Refer to link at top of page.

## The Clinical Operations Division

The Clinical Operations Division encompasses acute, allied health, cancer and mental health services. We provide a wide range of general medical, surgical and specialty services including but not limited to; Oncology, Cardiology, Renal, Emergency, Women's and Children's, Critical Care, Specialist Clinics, Cancer Clinics and Mental Health Services. Our Allied Health teams provide a diverse range of programs and person-centred care in inpatient, outpatient, community, home and residential care settings.

Within a state-of-the-art hospital, our Ambulatory and Critical Care, Medical Services, Surgical Services and Women's and Children's areas use the latest technologies to provide excellent care. Our world class Cancer Centre uses a multi-disciplinary, integrated approach to treat specific cancers. The Cancer Centre offers medical oncology, radiation oncology, specialist nurses, clinical trials and cancer research, palliative care, and a Cancer Wellness Program.

The Mental Health Service provides psychiatric care and treatment across a large catchment area in Victoria stretching from Swan Hill in the north of the state to Gisborne in the south. Family sensitive practice is central to our models of mental health care and best practice ensures the identification, inclusion and support of families, carers and children.

Each year our onsite Specialist Clinics provide over 100,000 service events, we also see more than 60,000 people in our Emergency Department and welcome around 1700 babies into the world. The Clinical Operations Division assists with the admission of more than 50,000 patients into the hospital each year.

## The Intensive Care Unit Team

The team is part of Bendigo Health's Acute Ambulatory and Critical Care Department.

The Intensive Care Unit is a 12-bed combined facility where we care for more than 1000 intensive care, high dependency and coronary care patients each year.

It is a Level 3 facility that is well-designed, spacious unit and offers all aspects of modern Intensive Care, including invasive and non-invasive ventilation, renal replacement therapy and plasmapheresis, intra-aortic balloon pump, bedside ultrasound and echocardiography.

The intensive care facility is the only such facility in the region. Regular audits are conducted to ensure our standards, and indicate that the Intensive Care Unit compares well with similar sized metropolitan units and fully meets the needs of the community in the Loddon Mallee region.

## The Position

In 2024, the Bendigo Intensive Care Unit admitted over 1000 patients and saw over 1800 Medical Emergency Team and Code Blue calls. It is one of the busiest regional/rural units in Australia /Aotearoa New Zealand operating at a level equivalent to metropolitan services.

The positions offered will be 12-36 months contracts, depending on applicants', training, and operational requirements. Six-month positions may be considered in exceptional circumstances.

Rotations on offer within 12-24 month positions include:

- Intensive care unit
- Emergency medicine
- Anaesthetics
- Paediatric medicine
- Adult longitudinal medicine

Applications for part-time work will be considered and accommodated as per EBA and CICM requirements. Part-time applications may be made as an individual or as a 'job-sharing' co-appointment arrangement with a nominated second person. If a job-sharing application is made, both candidates will need to be successful in the selection process.

Goals of the position are:

- To provide supervised high-quality delivery of intensive care services
- To develop a range of skills and expertise suitable for assessment and management of perioperative, critically unwell and clinically deteriorating patients in Bendigo Hospital and Loddon Mallee region
- To attain training goals in progression towards obtaining the Fellowship of the College of Intensive Care Medicine (FCICM) or similar collegiate standard
- To supervise and oversee development of Doctor-In-Training staff and medical students in the Intensive Care Unit.

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## Responsibilities and Accountabilities

### Key Responsibilities

- The Intensive Care Registrar role operates for the duties befitting a College of Intensive Care Medicine (CICM) Training post (<https://cicm.org.au/Trainees/Becoming-a-Trainee>)
- Clinical management of patients and supervision of interns and hospital medical officers and adequate paper and electronic documentation of clinical matters to ensure optimum patient-centred care
- Participate in the assessment and planning of patient management, including new admissions and ICU ward rounds for adult and paediatric patients
- Oversee, co-ordinate and participate in the day-to-day execution of management plans for patients in the ICU in partnership with other inter-professional staff
- Supervise duties and facilitate education for HMOs and medical students attached to the department
- Provide structured teaching and supervision of medical interns, HMOs and medical students
- Provide structured clinical handover at each shift change and rotation change
- Participate and lead as a key member of the Cardiac Arrest (Code Blue) Team, Medical Emergency Team (MET) and Trauma Team

- Participate in the 5-hour weekly protected education sessions including presenting topics/cases as requested
- Prepare and present audit data and case reviews at the weekly Clinical Performance (Morbidity and Mortality) meetings
- Contribute to at least one quality audit and unit guideline review
- Participation and performance of non-invasive and invasive diagnostic and therapeutic procedures, including interpretation of diagnostic examinations and utilisation of Point of Care Ultrasound (POCUS) where necessary and with supervision
- Participation in ongoing quality assurance and research activities in relation to the department
- Liaison with nursing staff and allied health professionals to ensure high standards of care and efficient use of available resources
- Participate in team/departmental meetings and other organisational meetings as required
- Participate in staff development and training as required
- Maintain accurate records, statistics and reports as needed
- Participate in service development as required
- Attendance at ICU and Outreach ward rounds including the Nutritional Support Service rounds, tracheostomy meetings and multidisciplinary meetings for complex ICU patients
- Safely assess, manage and transport critically ill patients in the ward and Emergency Department settings
- Attend and assess patients at the 'High risk peri-operative assessment preadmission clinic'
- Contribute to delivery of the Echuca Telehealth HDU service where needed
- Perform other reasonable duties as specified by the Director of the Intensive Care Unit.
- Liaison with other departments and clinical divisions in providing safe, timely, coordinated care to patients within jurisdiction of the Bendigo Hospital
- Liaise with Adult Retrieval Victoria (ARV) and Paediatric Infant Perinatal Emergency Retrieval (PIPER) teams for management of complex patients requiring transfer to higher levels of care

## Generic Responsibilities

**Code of Conduct** - The Victorian Government's Code of Conduct is binding on all Bendigo Health staff. Contravention of a provision in the code may constitute misconduct and/ or regarded as a breach of the employee's employment agreement and will be dealt with under the organisations Counselling and Disciplinary Action Policy.

**Compliance with policies and procedures** - All Bendigo Health's policies and procedures are set out in its clinical and managerial policy manuals located on the intranet under PROMPT and in hard copy. All staff must ensure they comply with policies, procedures and standard ways of work practices when carrying out their work. Any breach in compliance may result in disciplinary action.

**Occupational Health and Safety** - Every staff member has the responsibility to take reasonable care of their own health and safety and the safety of others, to cooperate with Bendigo Health's OH&S policies and to participate in appropriate safety education and evaluation activities. All staff are expected to participate in reporting any health, safety and wellbeing issues. Any breach in compliance may result in disciplinary action.

**Infection Control** - Every staff member has the responsibility to minimise incidents of infection/ cross infection of residents, staff, visitors and the general public. All staff must adhere to the policies and procedures as set out in Bendigo Health's infection control manuals. Any breach in compliance may result in disciplinary action.

**Confidentiality** - All information concerning Bendigo Health, its patients, clients, residents and staff should remain strictly confidential. Any unauthorised disclosure of such information may result in disciplinary action.

**Quality Improvement** - Bendigo Health is dedicated to improving the quality and safety of health services by providing care within the following domains of quality: Consumer Participation, Clinical Effectiveness, Effective Workforce and Risk Management. As a result, we apply the concept of the quality cycle for all our quality activities, initiatives and projects thereby ensuring the best possible care and treatment results are achieved. The underlying principle of the cycle is that an activity is not complete until evaluation shows that it has been effective and reached the desired outcome. As a Bendigo Health employee you have a responsibility to participate in and commit to ongoing quality improvement activities using the framework of the NSQHSS (National Safety and Quality Health Service Standards).

**Diversity** – Each person has a right to high-quality health care and opportunities regardless of diversity factors, which might include aspects such as cultural, ethnic, linguistic, religious background, gender, sexual orientation, age and socio-economic status. Every staff member has a responsibility to recognise and respect diversity. Inclusiveness improves our service to our community and promotes engagement amongst staff.

Employees are required to carry out lawful directions outlined above or delegated to them. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

## Key Selection Criteria

### Qualifications

#### Essential

- MBBS or equivalent medical degree with current General Registration with AHPRA
- At least four (4) years of post-graduate medical clinical experience

#### Highly Desirable

- Membership in the College of Intensive Care Medicine (CICM) training program at time of role commencement
- Completion of the following courses prior to commencement:
  - BASIC course
  - Advanced Life Support 2 (ALS2) certificate
  - Advanced Paediatric Life Support (APLS), or equivalent
  - Paediatric BASIC, or equivalent
  - Basic echocardiography or ultrasound course
  - An advanced clinical communication skills course
  - 'Good Clinical Practice' (GCP) Research course, or equivalent

## Specialist Expertise

- Demonstrated appropriate level experience and skills in assessment and clinical management of patients, including procedural competency, advanced communication skills and point-of-care ultrasound capability.
- Thorough understanding of the relevant legislation pertaining to Medical Officers.

## Personal Qualities, Knowledge and Skills

- High level interpersonal and communication skills and the ability to communicate confidently and appropriately with patients and their families and other health professionals
- Evidence of on-going professional development to continually update personal medical knowledge and skills
- Ability to effectively use organisational skills (incorporating paper and electronic documentation, time management skills, critical thinking and priority setting)
- Ability for adaptive capacity within in an environment of continuous change.
- Ability to work as an effective team member in a multi-disciplinary environment as well as independently (under appropriate supervision)
- Clinical leadership, management or quality improvement skills in patient safety, quality improvement, research or digital health domains are valued.

## Mandatory Requirements

**National Police Record Check** A current and satisfactory National Police Record Check must be completed by all new staff prior to commencement at Bendigo Health.

**Immunisation** As a health provider dedicated to providing quality patient care, we all need to be aware of the critical importance of infection control. Each staff member has a responsibility to comply with Bendigo Health's Staff Immunisation Policy and various infection control policy and procedures. All staff are required to provide evidence of vaccinations prior to commencement at Bendigo Health

**Working with Children Check** Bendigo Health has a responsibility to provide a child safe environment. This position is a defined "child-related role" at Bendigo Health. As such you must maintain a valid working with children check. In addition, you will be required to assist Bendigo Health in providing a child safe environment by participating in any training or reporting required to ensure the protection of children in our care.

**Registration with Professional Regulatory Body or relevant Professional Association** For example, AHPRA, AHRI, RACS etc. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

*All Bendigo Health sites, workplaces and vehicles are smoke free.*

*This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.*