

Position Description

Position Title	Medical Director – Informatics
Position Number	30027568
Division	Clinical Governance
Department	Clinical Governance
Enterprise Agreement	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022-2026
Classification Description	Specialist Year 1 – Specialist Year 9
Classification Code	HN19 – HN59 Dependent upon year level
Reports to	Chief Medical Officer
Management Level	Tier 3 - Business Manager
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

The Medical Director - Informatics serves as a critical link between digital health, organisational change and clinical communities in the shared effort to shape responsive, coordinated and safe patient care across the Loddon Mallee region. The Medical Director - Informatics role advocates for issues impacting the medical workforce and patient care related to the implementation of digital health technologies and ensures that there is a requisite level of medical involvement to enable the successful and sustainable achievement of key strategic priorities at a local, State and Federal level.

This position will collaborate closely with Executive and senior management staff to lead and inform clinical and technical teams in clinical information systems implementation and optimisation. The position will be required to work closely with the Nursing & Midwifery Informatics Officer, Allied Health Informatics Officer and to take a leadership role in ensuring the ePR and digital health requirements of clinicians are effectively addressed.

Responsibilities and Accountabilities

Key Responsibilities

- Provide informatics leadership to medical staff across the organisation.
- Critically review and influence digital health strategies and programs affecting contemporary medical practice
- Lead and support Bendigo Health to accelerate the review and adoption of new digital technologies which enable achievement of the strategic goals. Evaluate new innovative opportunities against agreed criteria and the group strategy including the assessment of security and data governance issues
- Together with the Nursing & Midwifery Informatics Officer and Allied Health Informatics Officer lead internal discussions on clinical information management needs
- Contribute to and implement Bendigo Health's Digital Strategy and digital health workforce capability plan
- Demonstrate excellent interpersonal and communication skills and together with the Nursing & Midwifery Informatics Officer and Allied Health Informatics Officer serve as a liaison between clinical staff, the Digital Services division and projects, and executive leadership
- Collaborate with clinical advisory groups, EPR and Digital Services project teams and other stakeholders in the design and review of clinical information systems
- Provide clinical leadership and subject matter expertise on studies and projects in respect to the design, integration, selection, clinical consultation, evaluation and implementation of digital health systems and infrastructure in the clinical areas
- Review medical informatics trends, experiences and approaches to develop technical and application implementation strategies for clinical information systems in line with organisational needs and Models of Care
- Research, monitor and optimised informatics systems to ensure they improve patient outcomes

Key Selection Criteria

Essential

- 1) Registered with Australian Health Practitioners Regulation Agency as a Medical Practitioner
- 2) Registered with a professional body for informatics; or willing to register within 6 months of appointment
- 3) Demonstrated experience in leading change and adoption of electronic clinical systems in a complex organisation to benefit patient care outcomes and staff experience
- 4) Demonstrated ability to assess the potential benefits (including tangible and intangible) to support the adoption of electronic clinical systems
- 5) Demonstrated ability to facilitate design discussions with clinicians to support the implementation of electronic clinical systems
- 6) Demonstrated ability to work harmoniously in a senior, multidisciplinary and leadership team environment
- 7) Good understanding of the Victorian public health system, in particular the clinical and quality requirements for care delivery
- 8) Extensive understanding of clinical workflows in both emergency, inpatient, outpatient and community settings, and displays interest in clinical information systems and outcomes measurement
- 9) Excellent judgment with proven ability to identify problems and deal with challenging, complex, and difficult issues to develop solutions that meet the business objectives

Desirable

- 10) Post-graduate qualifications in health informatics, digital health highly regarded

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health

- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.