

Position Description

Position Title	Regional Sepsis Project Lead
Position Number	30010597
Division	Office of the CEO
Department	Loddon Mallee Local Health Services Network
Enterprise Agreement	Health And Allied Services, Managers and Administrative Workers (Victorian Pub Sector)(Single Interest)EnterpriseAgreement 2021-2025
Classification Description	Administrative Grade 6
Classification Code	Dependent upon qualifications and as per relevant EBA
Reports to	Safer Together Program Coordinator
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	- National Police Record Check - Drivers Licence - Immunisation Requirements

The Loddon Mallee Local Health Service Network

Hospitals and health services across the Loddon Mallee (which includes Bendigo Health) have agreed to strengthen and formalise their existing collaboration as a partnership of their Chief Executive Officers (CEOs).

They acknowledge that the increasing compliance burdens and shared issues of attracting their future workforce, combined with the rising costs of delivering services are better addressed together.

The region has a commitment to furthering the quality and safety of health care provision. As such the driving force for the creation of the Loddon Mallee Health Network (LMHN) was to ensure a great person-centered care experience across the entire region, a first of its kind in the state of Victoria. From 1 July 2020, the LMHN has transitioned to the Loddon Mallee Local Health Service Network (LMLHSN), aligning its naming convention to state-wide LHSNs and developing a suite of initiatives under the Statement of Expectations.

The LM LHSN is governed by a CEO Committee of public health services from the Loddon Mallee region. The LM LHSN respects the sovereignty of local governance of each hospital and health service Boards Chairs. The strategic focus of the LM LHSN Regional Plan was developed in conjunction with Board Chairperson input and endorsement. Individual Health Service Boards have openly acknowledged that operating strategically and collaboratively across the region strengthens the future offering and viability of health care services to our communities.

LM LHSN Vision: Shaping the future of health service delivery to give our communities a great experience throughout the Loddon Mallee region.

LM LHSN Values: Respect, Integrity and Collaboration

LM LHSN Priorities:

- Regionwide Service & Workforce Sharing;

- Central Systems and Shared Services;
- Regional Solutions with Local thinking;
- Safety and Quality; and
- Cultural Safe Care for Aboriginal people.

The LM LHSN workforce is hybrid with an expectation that team members are comfortable working from home, with occasional collaboration days and meetings on site at respective health services.

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

As the leading Loddon Mallee Health Service, Bendigo Health is the employing agency on behalf of the Loddon Mallee Shared Services Division.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The Regional Sepsis Project Lead(s) will sit within the LMLHSN to drive improvement and share learning as a region. The project will be delivered through Safer Care Victoria's Safer Together Program (STP), with the support from the STP coordinator and the STP Improvement Leads where, plus teams and local champions within their region. The Regional Sepsis Project lead will:

- Work closely with the SCV project team and the STP coordinator and STP Improvement Leads with a focus on the application of improvement science, including teaching and embedding the model for improvement, to deliver on the Adult Sepsis Collaborative, as part of the Victorian Sepsis Program for LMLHSN health services.
- Develop effective relationships across a range of internal and external stakeholders, within SCV and across LMLHSN health services.
- Work collaboratively to support the monitoring and reporting of progress against program objectives and plans, embedding a continuous improvement approach to delivery

The role(S) reports to the LMLHSN STP Coordinator and will work closely with the Loddon Mallee Local Health Service Network team members to contribute to the work of the wider Victorian Sepsis Program to ensure the implementation and delivery against the Safer Together Program's strategic objectives

Responsibilities and Accountabilities

Key Responsibilities

- Drive and deliver the Victorian Sepsis Program through evidence-based quality improvements within complex settings.
- Use improvement science and coaching to enable LMLHSN health service teams to accelerate results
- Demonstrate project management and coordination experience
- Establish performance outcomes and measures for key project goals,
- Monitor progress of initiatives and recommend necessary adjustments
- Prepare project briefs, letters, emails and reports clearly and concisely, as identified during the project lifecycle
- Highly developed influencing and negotiation skills to gain agreement to proposals and ideas
- Proven ability to establish and maintain relationships with people at all levels and from different backgrounds and organisations
- Foresee and manage risks during the project lifecycle
- Support different approaches and thought processes to identify an effective solution
- Demonstrate high self-awareness and adaptability to changing priorities
- Demonstrate willingness to be flexible and adaptable to changing priorities with the ability to meet deadlines while working in pressured situations
- Keep accurate records in accordance with legislative and departmental requirements
- Ensure health and safety compliance in the workplace.

Key Selection Criteria

Essential

1. Tertiary qualification/s, in a clinical or project management discipline
2. Proven interpersonal, written and verbal communication skills, including high level collaboration and negotiation, using coaching skills, with other senior managers and staff at all levels within, and external to the organisation.
3. Demonstrated planning, organising and problem-solving skills involving the ability to engage staff and consumers, adapt previous experience to new situations, adopt improvement science strategies and project management disciplines.
4. Demonstrated ability to work both independently and as part of a multi-disciplinary team (clinical and non-clinical).
5. Ability to work to tight time-frames, and in an environment of change.

Desirable

6. Project management skills within a clinical environment, including undertaking a lead role in delivering, monitoring and evaluating quality improvement projects.
7. Keen interest in sepsis, and ideally clinical knowledge within a relevant area

8. Demonstrated knowledge of data analysis and management, with a strong ability to interpret and utilise data to drive decision-making is desirable.
9. Demonstrated experience teaching, coaching and building capability in improvement science, including an understanding of adult learning principles.

Cooperates and works well with others in the pursuit of team goals; collaborates and shares information; shows consideration, concern and respect for others' feelings and ideas; accommodates and works well with the different working styles of others; encourages resolution of conflict within group.

Generic Responsibilities

All staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.