

## Position Description

Position Title	Registered Nurse
Position Number	Various
Division	Clinical Operations
Department	Medical Services
Enterprise Agreement	Nurses And Midwives (Victorian Pub Health Sector)(Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Registered Nurse Grade 2
Classification Code	YP3 – YP9
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to <a href="#">staff capabilities statement</a>
Mandatory Requirements	<ul style="list-style-type: none"> <li>• National Police Record Check</li> <li>• Working with Children Check</li> <li>• Registration with Professional Regulatory Body or relevant Professional Association</li> <li>• Immunisation Requirements</li> </ul>

## Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

## Our Vision

Excellent Care. Every Person. Every Time.

## Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

## The Position

All staff at Bendigo Health should have, or aspire to the personal qualities, knowledge and skills as described in the Bendigo Health Staff Capabilities Statement. Refer to link at top of page.

The registered nurse is responsible for the safe and efficient delivery of nursing care to patients and families within a multidisciplinary framework. They must ensure that the wellbeing of the patient and family is the focus without prejudice. This includes assessment, planning and implementing care in consultation with the team leader/shift manager.

The registered nurse provides assistance to colleagues on a daily basis and more broadly on the vision and values of the unit.

As a registered nurse the applicant is expected to practice in a courteous manner independently and interdependently, assuming accountability for his/her own actions and the delegation of care to other nurses.

Professional accurate and thorough documentation is expected with a commitment to the ISBAR handover process as a basis. Ensure communication is clear and concise.

Maintaining open communication with all levels of staff is essential to this position

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## **Responsibilities and Accountabilities**

### **Key Responsibilities**

- Function in accordance with legislation, conducting practice within a professional and ethical framework to deliver care that protects the rights of individuals and groups.
- Ensure all patients, clients, visitors and staff are treated with respect, dignity and courtesy in an environment that is free from harassment and discrimination.
- Collaborate with multidisciplinary team members to achieve desired health outcomes for patients.
- Mentor or preceptor staff as directed by the Nurse Manager or shift manager
- Assume rotation into senior roles when delegated or required to do so, based on the level of educational preparation and competence.
- Consider the costs and budget implications in relation to work practices and consumables related to patient care.
- Demonstrate a commitment to organisational change and quality improvement.
- Assume accountability and responsibility for providing a high standard of direct patient care through assessment, planning, implementation and evaluation of outcomes.
- Accept accountability for own actions and seek guidance from senior nursing staff when limited by own level of expertise.
- Practice within policy and procedural guidelines, including comply with health service policy regarding uniform, punctuality, annual Leave and ADO liability.
- Promote and support the mandatory competency framework for the clinical unit ensuring compliance issues are addressed within an agreed timeframe.
- Promote and maintain an environment of teamwork and professionalism.

- Demonstrate an awareness of the financial management framework and budgetary issues for the clinical unit.
- Work within the “Delegations of Authority” consistent with the role.

## Key Selection Criteria

### Essential

1. Registered as a Registered Nurse with the Nursing and Midwifery Board of Australia AHPRA
2. Recent clinical experience (past 12 months) in an acute ward based on your specialty
3. Excellent communication and interpersonal skills with a focus on person centred care
4. Clinically sound assessment, problem solving and organisational skills
5. Ability to work collaboratively within a team environment and team nursing model
6. Computer literacy and/or willingness to develop computer skills
7. Flexibility to operate in an environment of change and continuous improvement
8. Knowledge of and experience in quality improvement activities
9. Commitment to ongoing professional development of self and others

### Desirable

10. Postgraduate qualification in acute nursing based on your specialty. If no qualification, willingness to undertake relevant postgraduate studies

## Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government’s Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.

- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

*All Bendigo Health sites, workplaces and vehicles are smoke free.*

*This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.*